



## Greater Cincinnati Federal Executive Board

1-116 John Weld Peck Federal Building  
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**July 14, 2011**

**SUBJECT:** Diversity Day Training Program, Wednesday, August 3, 2011

**FROM:** Cincinnati Greater Cincinnati Federal Executive Board, Cultural Diversity Committee

**TO:** Heads of Federal Agencies, Offices and Installations, Federal Executive Board  
Committee Chairs, Vice Chairs, and Sub-Committee Chairs

The Greater Cincinnati Federal Executive Board's Cultural Diversity Committee is pleased to announce the Fourth Annual "Diversity Day" Training Program, ***"Valuing Diversity: Reflections of the federal workforce."*** The training program will be held on **August 3, 2011**, at **The National Underground Railroad Freedom Center from 8:30 a.m. until 3:30 p.m.**

As we continue to build upon a dedicated and committed history of diversity training in the federal community, the 4th Annual Diversity Training Program will allow participants to:

- reflect on diversity in the workplace,
- learn and share success stories,
- take a look at the history of workplace diversity, and
- analyze case studies with different diversity situations and the values and benefits of diversity.

The training program will open with the Keynote Speaker, John Haysbert, Director, Federal Government Affairs at Duke Energy, and will follow-up with multiple speakers on topics like those listed above. Participants will leave with valuable tools to assist in leveraging a diverse workforce environment.

The Cultural Diversity Committee is requesting that each Agency consider sponsoring a display table at the 4<sup>th</sup> Annual Diversity Day Training Program. The display table should spotlight a culture represented in its federal community. A registration form with a document outlining general guidelines for the displays is attached. The Committee thanks you in advance for your collaboration in this important event.

Registration forms should be submitted to [holly.jackson@emcbc.doe.gov](mailto:holly.jackson@emcbc.doe.gov) by **July 29, 2011**. Please feel free to contact **Tina Toca at 513-684-2102** if you have any questions.

We look forward to your participation in this exciting and dynamic program.

*The Cultural Diversity Committee's vision is to serve as a resource for the development and execution of diversity training programs in the Greater Cincinnati Federal community.*

**“Valuing Diversity: Reflections of the federal workforce”**

Wednesday, August 3, 2011

The National Underground Railroad Freedom Center

50 East Freedom Way

Cincinnati, OH 45202

8:00-8:30am – Registration

8:30-8:45am – Introduction and Welcome

8:45-9:15am – Keynote Speaker

9:15-9:35am – History and time line of diversity in the federal workplace

9:35-9:50am – Break

9:50-10:10am – Defining success

10:10-10:30am – A personal success story

10:30-11:30am – Panel discussion/Q&A, followed by awards

11:30am-1:00pm – Lunch

1:00-3:00pm – Workshop: case studies with different diversity situations and values/benefits  
diversity, followed by awards

3:00-3:05pm – Closing remarks

**Greater Cincinnati Federal Executive Board  
Cultural Diversity Committee  
4th Annual Diversity Day Training Program  
“Valuing Diversity: Reflections of the federal  
workforce”  
Registration Form (due JULY 29, 2011)**

Wednesday, August 3, 2011  
The National Underground Railroad Freedom Center  
50 East Freedom Way  
Cincinnati, OH 45202

Name \_\_\_\_\_

Title \_\_\_\_\_

Agency or Organization \_\_\_\_\_

Email Address / Office Telephone Number \_\_\_\_\_

**Indicate special accommodations needed. (Requests will be addressed on a case-by-case basis.)** \_\_\_\_\_

☐ Box Lunch

Choose from the following options priced at \$6.55 each:

[Pop options include: Pepsi, Diet Pepsi, Sierra Mist, Mountain Dew]

\_\_\_ Choice 1: Ham sandwich with chips, cookie, and soda pop

\_\_\_ Choice 2: Turkey sandwich with chips, cookie, and soda pop

\_\_\_ Choice 3: Veggie sandwich with chips, cookie, and soda pop

☐ Local Restaurant

The following locations are within a few blocks of the Freedom Center:

- North Star Café  
located next to the Freedom Center
- Café de Vine (Bassano's Restaurant)  
309 Vine St.
- Snappy Tomato  
330 Walnut St.
- Roly Poly Sandwiches  
425 Walnut St.
- J. Gumbo's  
425 Walnut St.
- Fresh – Great Food, Great Life  
36 E. 4<sup>th</sup> St.



Please send completed registration form and lunch  
payment checks by **July 29, 2011** to:

**Tina Toca  
Federal Executive Board  
550 Main Street, Suite 1-116  
Cincinnati, OH 45202**

*\*\*Do not send checks through  
inter-office gov mail. Mail or  
hand deliver checks directly to  
Tina Toca.*

**2011 FOURTH ANNUAL DIVERSITY DAY  
DIVERSITY DISPLAY COMPETITION  
REGISTRATION**

Agency:

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Agency Contact Name:

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Agency Contact Phone and Email Address:

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**GENERAL GUIDELINES**

- The competition is open to federal agencies only.
- Each agency will have access to one standard table, approximately 6 feet long. Displays may extend beyond the table by no more than 2 feet.
- Displays may consist of artwork, posters, fliers, and any other materials an agency deems appropriate. The theme of the displays should be related to diversity, but otherwise, agencies may choose the subject.
- Agencies should take precautions to ensure that any entry which has been reproduced from an existing photo, painting, graphic, advertisement, or any other work, does not violate any U.S. copyright laws. Agencies should refer any questions to their respective General Counsel's office.
- Agencies are advised that if any materials, information, etc., are deemed to be in violations of the Standards of Ethical Conduct, the Hatch Act, or any other statute or regulation governing employees' speech or conduct will not be accepted and Agencies may be required to take down said display.

**Displays will be judged on:**

- Originality: How unique or imaginative is the display?
- Aesthetics: How strong is the display in terms of overall form and presentation?
- Effectiveness of Presentation: Is the display eye-catching? Do people stop and look?
- Theme: Does the display contain a diversity-relevant theme?

## **Parking Information:**

Freedom Center parking is available in the **Central Riverfront Parking Garage**.

The garage can be accessed off Main Street (the entrance is directly across the street from the Reds Hall of Fame), and also from two locations on Mehring Way, which roughly parallels the Ohio River immediately south of the Freedom Center. There is also a third entrance, on Second Street, underneath Great American Ball Park.

[Click here for driving directions.](#)

**Cost:** \$1 every half hour (daily maximum is \$8.00).

### **Public Transportation:**

Southwest Ohio Regional Transit Authority (Metro)

- Nearly all of the Metro routes end in Downtown Cincinnati at Government Square which is located 3 blocks north of the Freedom Center. For more information on routes and schedules visit the Metro Web site at <http://www.sorta.com/>.

Transit Authority of Northern Kentucky (TANK)

- Many of the TANK routes cross the Ohio River on the Roebling Suspension Bridge and run directly by the Freedom Center. The Southbank Shuttle is the most frequent. For more information on routes and schedules please visit the TANK Web site at <http://www.tankbus.org/>.

Source: <http://freedomcenter.org/visit-the-center>

### **Entrance to Venue information:**

Speakers should enter the West side of the building's Theater entrance which is on Rosa Parks Street.

If going North, Rosa Parks turns into Vine Street when it crosses Second Street.